



Internship Program Application

General Instructions

Thank you for your interest in an internship at Capitol Hill Baptist Church. We offer two internships each year, beginning in January and August respectively, with a maximum of six interns per class. By offering an internship program, we hope to encourage and influence future pastors in their role in evangelical churches. Under supervision, interns will gain knowledge in the areas of pastoral leadership, church polity and urban ministry.

To complete the application, please send each of the following via email to internship@capbap.org. If email is not possible for you, you may mail the application to: CHBC Internship Director, 525 A St. NE, Washington, DC, 20002.

- (1) Completed application form
- (2) Résumé
- (3) Two letters of recommendation (one from a pastor)
These letters should speak to your character, experience, and skills, and should discuss both strengths and weaknesses. Please ask your references to state how long and in what relational capacity they have known you. If you are married, one of your two recommendation letters should be a letter from a pastor who can describe your marriage and speak to its suitability for ministry. This letter must be confidential and sent directly by the pastor to the above address or via e-mail to internship@capbap.org.
- (4) High quality digital face photo (send to: internship@capbap.org)
- (5) Answers to the following questions:
 - a. How did you become a Christian?
 - b. Describe the circumstances of your baptism (year, setting, officiant, church involvement, etc.).
 - c. How did you learn about the CHBC internship?
 - d. Why do you want to intern at CHBC?
 - e. What do you intend to learn during the course of an internship?
 - f. Describe the church you currently attend and your involvement. (Include your spouse, if applicable.)
 - g. What kind of service do you think God is leading you into?
 - h. What dates do you prefer for an internship? (Fall or Spring/ Year) If your dates are flexible, please list your top three preferences. (Fall or Spring/ Year)
 - i. Have you attended a 9Marks Weekender* yet? If yes, when?
 - j. Interns are not considered regular employees of CHBC, so it is not our practice to provide health insurance. We expect each intern to purchase coverage for himself and his family. What plans do you have to provide coverage during your stay?
 - k. If you are married, tell us about your marriage and any concerns you may have for it as you consider pastoral ministry.
 - l. Please comment on your current and recent track record with obeying God by abstaining from pornography and related forms of sexual sin. If you have sinned in this area, please explain and be specific in regards to frequency, when the sin occurred (e.g., in the past week, month, year, 5 years?) and what you have done to fight for a pattern of obedience.
 - m. Would you be willing to spend the rest of your life pastoring and/or church planting in the DC area? Please comment.
 - n. What is your first language? If your first language is not English, please describe as you best as you can your level of fluency in English.
 - o. If we do not have space for you in our internship, would you like us to refer you to other churches with similar internship programs?
 - p. Tell us something about yourself we would not learn from your résumé.

*Normally, we request that all applicants attend a 9Marks Weekender in order for your application process to be considered complete. We usually invite intern applicants to attend this Weekender either in March or in September. Please do not register for a Weekender on your own; instead, once your application is received, you will receive notification of which Weekender you may be invited to attend and how to go about registering for that Weekender at the proper time.

CHBC wants to consider applications from those who show a passion and love for Jesus Christ; possess, by God's grace, a character of integrity; have the desire and potential to be an evangelical leader; and affirm CHBC's Statement of Faith and Church Covenant. Interns must be able to become members of CHBC during their internship. Each internship lasts roughly 5 months. In general, housing and a stipend are provided.

Thank you for your interest. If you have any questions, please contact us at (202) 543-6111 or send an email to internship@capbap.org.



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Personal Information

Full Name _____
last first middle

Current mailing address _____
apartment box/street number

_____ city state/country zip

Permanent address _____
apartment box/street number

_____ state/country zip

Telephone _____
home work cell

E-mail _____

Date of birth _____

Marital status _____

Wedding date _____

Church Information

Name of church of membership _____

Date joined _____

Pastor _____ Denomination _____

Name of church attending (if different) _____

Pastor _____ Denomination _____

Dates of attendance _____
mm/yy – mm/yy

Church employment (if any) _____

